

Crewe and Nantwich Korfball Club [CaNKorf]

Minutes of executive committee meeting held on Tuesday 5th September, 2017

1. Apologies and Attendance List

✓	James Falvey	Chair
Apols.	Rob Barlow	Treasurer
✓	Eleanor Hopkins	Development Officer / Coach (<i>from item 4</i>)
✓	Ed McCauley	Secretary (minutes)
Absent	Tim Bowen	Team Manager (Joint) / Social Co-ordinator
✓	Fiona Treacy	Team Manager (Joint)
✓	Andrew Smith	Safeguarding Officer
Absent	Jo Roper	Recruitment & Retention Officer

2. Minutes from Previous Meeting

The minutes of the previous meeting had been approved and circulated.

3. Finance

a. Membership fees

The annual membership fee was due from club members. If it was not paid members would not be eligible for team selection. A reminder message had been sent by email.

There was anecdotal evidence that the level of weekly subs had deterred some from attending training. The fees were kept under review by the Committee and were currently structured to cover costs.

4. DEVELOPMENT

a. EKI Update

An update was given on the collation of the evidence required for the England Korfball Inspired (EKI) accreditation scheme.

New policies on welfare, health and safety and 'first impressions' had previously been circulated and would be formally adopted by the Club. The outstanding items of evidence still needed were: to devise a 'DBS Protocol' (see also item 4c); and obtain a copy of a first aid certificate.

b. Recruitment

Suggestions were invited for recruitment ideas. Recent publicity had centred around the Societies Spectacular Event in Nantwich and leaflets at sports centres. Targeting local employers was mentioned.

c. DBS Checks

The Chair (who was also the Safeguarding Officer for the Area Association) had been in contact with England Korfball regarding the cost of DBS checks. The Development Officer is a verifier for DBS checks.

It was confirmed that anyone with access to personal data on Fixtures Live or the Google account required a DBS check. The Chair would clarify whether the process was online or using paper forms (**ACTION**). Clubs would need to fund the checks, not individuals or the Area Association.

5. LEAGUE AND COMPETITIONS

It was reported that Birmingham City 3 and University of Birmingham 3 were not entering the league this year, although University of Birmingham 4 may remain. As this would result in fewer matches it was agreed to contact the North-West Association about the possibility of arranging some matches (**ACTION** – Secretary).

6. COACHING AND TRAINING

Guest coaches were invited and the Chair would send an email around the Club (**ACTION**).

7. OTHER REPORTS

a. Safeguarding

There was no discussion under this item.

b. Chair

There was no discussion under this item.

8. ANY OTHER BUSINESS

England Korfball Consultation

A draft response to England Korfball's Consultation regarding their future strategic priorities was tabled at the meeting. The Committee agreed to the response with the addition of answers to questions 12 (to also prioritise 'grass roots') and 15 (to promote the sport on a national stage, including television advertising and via its inclusion in the national curriculum).